

Department of Sociology
Advisor/Committee Agreement Form

Please fill out the form and obtain signatures of all committee members before submitting to the Graduate Advisor. Any time committee membership changes an updated form must be submitted with signatures of all new and former committee members.

Advisor Change Policy (*Manual of Graduate Study*, Section V. A.)

Students may change advisors at any time provided they can identify another regular member of the department's graduate faculty willing to accept the position. It is the student's responsibility identify the new advisor, to notify the DGS at once and in writing of such changes, and to notify the previous advisor of the change by completing [this form]. When a change of advisor is necessary for reasons beyond the student's control (e.g., a faculty member leaving KU, retiring, or when the advising relationship is no longer productive), the DGS and/or department chair may assist the student in identifying a new advisor if needed. The student also may change any other committee member with the consent of the committee chair. Any faculty member has the right to refuse to chair or serve on any committee.

Name: _____ **Date:** _____

Designation of Advisor

Students must choose a primary faculty advisor during their first semester of enrollment in the graduate program. For pre-MA students, the advisor serves as chair of the MA committee. For post-MA students, the advisor is the chair of the Comprehensive Oral Examination and Final Dissertation committee.

Advisor / Chair Name: _____ Signature: _____
Co-Chair Name: _____ Signature: _____
Previous advisor: _____ Signature: _____

Use the action code drop down boxes (Add/New, Remove, No Change) to indicate changes.

Committee Members for M.A Degree Thesis ____ Non-thesis ____

The M.A. advisory committee must include a total 3 graduate faculty members, including at least 2 from Sociology.

Action

Chair: _____ Signature: _____
_____ Signature: _____
_____ Signature: _____
_____ Signature: _____
_____ Signature: _____

Use the action code drop down boxes (Add/New, Remove, No Change) to indicate changes.

Committee Members for First ASD

Topic _____

Include CRE? _____

ASD committees must be comprised of 3 faculty members, at least 2 of whom are from Sociology. Students should designate a chair and select at least two other committee members for their first ASD during their first semester in the Ph.D. program. **Committee membership may not change after the ASD has been submitted for formal review.**

Action

Chair: _____ Signature: _____

Signature: _____

Signature: _____

Signature: _____

Signature: _____

Committee Members for Second ASD

Topic _____

Include CRE? _____

ASD committees must be comprised of 3 faculty members, at least 2 of whom are from Sociology. The second ASD committee should be designated in the semester following the completion of the first ASD. **Committee membership may not change after the ASD has been submitted for formal review.**

Action

Chair: _____ Signature: _____

Signature: _____

Signature: _____

Signature: _____

Signature: _____

Committee Members for Oral Comprehensive Examination & Final Dissertation Defense

The committee must consist of at least 5 members, at least 4 of whom are members of the Sociology Department. At least one of the members of the committee must be from outside sociology. Membership of the final dissertation defense committee is expected to be the same as that for the oral comprehensive examination. ****A written appeal to the Director of Graduate Studies or department chair is required for any committee changes made after completion of the oral comp exam. Such change in dissertation committee membership cannot be altered less than one month before the scheduled date of the dissertation defense.**

Action

Chair: _____ Signature: _____
Co-Chair: _____ Signature: _____

Signature: _____

Signature: _____

Signature: _____

Signature: _____

Signature: _____
Grad. Studies Rep: _____ Signature: _____
Please Indicate Department _____

****DGS/Dept. Chair Approval for changes in dissertation committee: _____**